



THE TRINITY CENTRE
NORTH ORMESBY

BOOKING FORM

Date of meeting/event

Nature of meeting/event

Times (minimum of 2 hours), please allow time for setting up and clearing away

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Rooms required

Main Hall (30-200 people)

Niven Room (conference room for up to 25)

Dow (meeting room for up to 10)

Niven & Dow rooms together

Ebor room (meeting room for up to 10)

Seating arrangements

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Equipment required

Catering requirements (please state times of refreshment and meal breaks and numbers required)

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Any other special requirements

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How did you hear about the Trinity Centre?

Please return the completed booking form dated and signed within 7 days to secure your booking.

Name:

Group/company:

Address:

Tel/Fax No:

E-mail:

Signed:

Name (Block capitals):

(A cancellation fee will be charged on all cancelled meetings, dependent on period of notice given)

The Trinity Centre, James Street, North Ormesby, Middlesbrough TS3 6LD
Tel/Fax 01642 286122

